

**Portland Public School District 1J, Multnomah County, Oregon
Board of Education's
Health, Safety and Accessibility Committee Meeting**

**January 10, 2018
Informal Minutes**

The meeting of the Board's Health, Safety and Accessibility Committee convened on the above date at 9:42am at the call of Chair Mike Rosen, in the Willamette Conference Room at the Blanchard Education Service Center, 501 N. Dixon St., Portland, Oregon, 97227.

There were present:

Board Committee Members

Mike Rosen, Chair
Amy Kohnstamm
Julie Esparza Brown

Staff

Jerry Vincent, Chief Operating Officer
Joe Crelier, Risk Management Director
Antonio Lopez, Assistant Superintendent, School Leadership
Dr. John Burnham, Senior Director of Health and Safety
Dan Jung, Senior Director of School Modernization
Michael Williams, Contractor

ADA TRANSITION PLAN

Mr. Vincent distributed an ADA Transition Plan, stating that Board support was needed on how to accept community input on the plan. One proposal would be to hire someone disabled to tell us what is wrong with all of our buildings. Special Education needs to be involved and the Teaching and Learning Committee, and Education Specifications lie with the Finance, Audit and Operations Committee. Director Kohnstamm commented that we may want to hire or contract with someone to evaluate ADA at the District. Mr. Vincent mentioned that Teaching and Learning was responsible for the Franklin Special Education classroom space, as the bond architects design areas based on recommendations. Director Kohnstamm stated that Assistant Superintendent Lopez needs to inform District leadership that Teaching and Learning will be responsible for the Education Specifications. Mr. Lopez responded that Mr. Vincent needs to tell him what he needs and that more staff needs to be involved, such as Athletics. Mr. Vincent commented that a Request for Proposals (RFP) would need to occur for an ADA Specialist and that he would work with the Office of Teaching and Learning on the RFP. Mr. Vincent added that he would like to get the ADA Transition Plan before the entire Board for a vote within the next couple months. The ADA Plan would be updated each year. Mr. Vincent also suggested that the Plan could be reviewed by the Bond Stakeholder Advisory Group and perhaps a Listening Session held.

SCHOOL WATER FIXTURES REPLACEMENT

Mr. Vincent reported that a definition of a drinking fixture is, and that it needs to be identified by a Board resolution. He suggested the Committee review the Seattle School District definition.

NEXT STEPS

The Committee identified the following items for their next meeting: standard operating procedures to be finalized along with a refined plan of finalizing the work. Mr. Vincent suggested a discussion occur on combining the Health, Safety and Accessibility Committee with the Finance, Audit and Operations Committee.

Adjourn

Director Rosen adjourned the meeting at 11:09am.

Submitted by:

Caren Huson-Quiniones, Board Clerk
PPS Board of Education